

**Australasian College of Tropical Medicine  
Annual General Meeting – 17 July 2011**

**Notices of Motion**

**NOTICE OF SPECIAL RESOLUTION 1**

AMENDMENT TO THE CONSTITUTION - MEETINGS OF THE COLLEGE COUNCIL AND EXECUTIVE COUNCIL

**10. MEETINGS OF THE COLLEGE COUNCIL AND EXECUTIVE COUNCIL**

- 10.1 The College Council shall meet six times per calendar year and at least one of its meetings shall be held not less than one (1) month prior to the Annual General Meeting.

Be replaced with:

The College Council shall meet at least twice per calendar year and at least one of its meetings shall be held not less than one (1) month prior to the Annual General Meeting.

- 10.2 The Executive Council shall meet at least once each calendar month and at least one of its meetings shall be held not less than one (1) month prior to the Annual General Meeting.

Be replaced with:

The Executive Council shall meet at least bi-monthly per calendar year and at least one of its meetings shall be held not less than one (1) month prior to the Annual General Meeting.

APPOINTMENT OF AUDITOR

**NOTICE OF SPECIAL RESOLUTION 2**

AMMENDMENT TO THE CONSTITUTION – AUDITOR

Pursuant to Section 1B of the Associations Incorporation Act 1981 and in recognition that the College is classified as a Level 2 incorporated association, the Constitution of the College be amended as follows:

**20. AUDIT**

- 20.1 At each Annual General Meeting of the College, the members present shall appoint a person who is not a member of the College to be the Auditor of the College;

Be replaced with:

At each Annual General Meeting of the College, the members present shall appoint a person who is not a member of the College to be the **appropriate person authorised and qualified under the Associations Incorporation Act, in the event that the classification level of the College requires an appointment.**

- 20.3 If an auditor is not appointed at an Annual General Meeting the Executive Council shall appoint a person who is not a member as auditor of the College for the then current financial year of the College and that person shall be eligible for re-appointment

Be replaced with:

If an **appropriate person authorised and qualified under the Associations Incorporation Act**, is not appointed at an Annual General Meeting the Executive Council shall appoint a person who is not a member as auditor of the College for the then current financial year of the College and that person shall be eligible for re-appointment;

- 20.4 If a casual vacancy occurs in the office of Auditor during the course of a financial year, the Executive Council shall appoint a person who is not a member of the College as the Auditor and the person so appointed shall hold office until the conclusion of the next succeeding annual general meeting following his or her appointment and shall be eligible for re-appointment;

Be replaced with:

If a casual vacancy occurs in the office of an **appropriate person authorised and qualified under the Associations Incorporation Act** during the course of a financial year, the Executive Council shall appoint a person who is not a member of the College as the **appropriate person authorised and qualified under the Associations Incorporation Act**, and the person so appointed shall hold office until the conclusion of the next succeeding annual general meeting following his or her appointment and shall be eligible for re-appointment;

- 20.6 All such statements shall be examined by the Auditor who shall present his/her report upon such audit to the Honorary Secretary prior to the holding of the Annual General Meeting next following financial year in respect of which such audit was made.

Be replaced with:

All such statements shall be examined by the **appropriate person authorised and qualified under the Associations Incorporation Act**, who shall present his/her **duly signed statement to the financial statement** to the Honorary Secretary prior to the holding of the Annual General Meeting next following financial year in respect of which such **financial statement** was made

- 20.7 In his or her report the Auditor shall state:
- (a) whether he or she has obtained all required information;
  - (b) whether, in his or her opinion, the accounts are properly drawn up so as to exhibit a true and fair view of the financial position of the College according to the information at his or her disposal and the explanations given as shown by the books of the College; and
  - (c) whether the rules and by-laws relating to the administration of the funds of the College have been observed;

Be replaced with:

In his or her report the **appropriate person authorised and qualified under the Associations Incorporation Act**, shall state:

- (a) whether he or she has obtained all required information;
- (b) whether, in his or her opinion, the accounts are properly drawn up so as to exhibit a true and fair view of the financial position of the College according to the information at his or her disposal and the explanations given as shown by the books of the College; and
- (c) whether the rules and by-laws relating to the administration of the funds of the College have been

- 20.8 The Honorary Treasurer shall cause to be delivered to the Auditor a list of all accounts, books and records of the College;

Be replaced with:

The Honorary Treasurer shall cause to be delivered to the **appropriate person authorised and qualified under the Associations Incorporation Act** a list of all accounts, books and records of the College

20.9 The Auditor:

- (a) has right of access to the accounts, books, records, vouchers, and documents of the College;
- (b) may require from the employees of the College such information and explanations as may be necessary for the performance of his or her duties as Auditor;
- (c) may employ persons to assist him or her in investigating the accounts of the College; and
- (d) may, in relation to the accounts of the College and subject to the approval of the Executive Council, question any member of the Executive Council or any employee of the College;

Be replaced with:

The **appropriate person authorised and qualified under the Associations Incorporation Act,**

- (a) has right of access to the accounts, books, records, vouchers, and documents of the College;
- (b) may require from the employees of the College such information and explanations as may be necessary for the performance of his or her duties as Auditor;
- (c) may employ persons to assist him or her in investigating the accounts of the College; and
- (d) may, in relation to the accounts of the College and subject to the approval of the Executive Council, question any member of the Executive Council or any employee of the College;

Legislative references:

Section 1B (Act prevails if association's rules are inconsistent with Act)

To remove any doubt, it is declared that if a rule of an association is inconsistent with the Act, this Act prevails to the extent of the inconsistency