



# The Australasian College of Tropical Medicine

Incorporated in Queensland

## ANNUAL GENERAL MEETING

TO BE HELD AT Mercure Capricorn Resort Yeppoon, Qld  
During the CMSA-ACTM 5<sup>th</sup> Scientific Conference 7-9 June 2013  
**Saturday, 8<sup>th</sup> June 2013 at 17:00-18:00**

## AGENDA

### OPENING OF MEETING

### PRESENT

### APOLOGIES/PROXIES (and to whom)

### MINUTES OF THE PREVIOUS MEETING ON 13 July 2012

Motion: It is moved that the minutes of the previous meeting held on 13 July 2012 be accepted.

### BUSINESS ARISING FROM THE PREVIOUS MINUTES

### COLLEGE CORRESPONDENCE

### GENERAL BUSINESS

#### 1. HONORARY TREASURER'S REPORT

Motion 1.1: It is moved that the Honorary Treasurer's Report be accepted

Motion 1.2: It is moved that the Report and Auditor's Report be accepted

Motion 1.3: It is moved that the Subscription of Fees be maintained at current levels be accepted

#### 2. ANNUAL REPORTS

(inclusive of President's Report and Portfolio Reports)

Motion: It is moved that the Annual Reports be accepted.

#### 3. ELECTION OF OFFICE BEARERS

The results of elections for office bearers are announced. These people are declared elected to their respective positions, where there is a single nomination.

Motion: Where nominations for more than one position are received, a vote will take place by those present and by proxy. Any unfilled office bearer positions can be nominated and seconded from the floor of the meeting.

#### 4. MATTERS NOT YET FINALISED

#### 5. OTHER BUSINESS

### DATE OF NEXT MEETING

### CLOSE OF ANNUAL GENERAL MEETING

**Dr Colleen Lau**

ACTM Honorary Secretary, 8<sup>th</sup> June 2013